

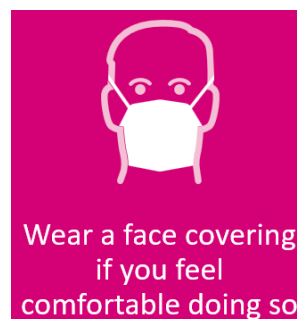


Westminster Abbey's promise to ensure a safe event in the Abbey's precincts

To ensure a safe and successful event at the Abbey, our team has been working hard at adopting appropriate measures for you and your guests. We have also been in touch with our suppliers to ensure that their measures meet government guidelines in areas such as social distancing and health and safety.

The following immediate measures have been implemented:

- Reduced capacities have been implemented in each event space
- All site-visits will be pre-booked to allow safe distances to be maintained and to keep track of the numbers of people in the Abbey at any one time.
- Contact details for all visitors attending site visits will be taken and retained for 21 days in line with Track and Trace Guidelines.
- Event organisers will be responsible for collecting contact details of their guests as above.
- Planning and final logistics meetings to be held virtually where possible
- Full virtual or physical briefings will take place prior to each event
- Canon Welcomes will be socially distanced
- All Abbey staff interacting with guests will be required to wear face masks (unless exemptions apply)
- All guests will be required to wear face masks inside the Abbey (unless exemptions apply)
- Staggered arrival and departure times will be arranged with all suppliers
- One-way routes will be in place for all events spaces v
- All events spaces have enhanced cleaning procedures, with sanitising and hand washing facilities
- All suppliers will be required to provide their COVID-19 policies in advance of confirming their services
- Westminster Abbey agreed to refund the usual non-refundable deposit if the event is proven to be cancelled due to COVID-19 reasons



"We're Good to Go" – Westminster Abbey has been accredited with VisitEngland's official UK mark to signal that a tourism and hospitality business has worked hard to follow Government and industry COVID-19 guidelines and has a process in place to maintain cleanliness and aid social distancing.